

**Mayor**  
Frank Hansen

**Deputy Mayor**  
Terry Anderson

**Councilmembers**  
Gene Fisher  
Chris Wythe  
Ralph Shape  
Joe Brennan  
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**City Manager**  
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*"The Hospitality City"*

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**CITY MANAGER'S WEEKLY UPDATE**  
**March 5, 2004**

**Dear Mayor, Councilmembers, Residents and Employees:**

**King County Lake Monitoring Report:** The Public Works Department recently received the King County Lake Monitoring Report for 2002. Angle Lake is one of the lakes included in the report. Diane and Alden Chase and Edward and Jeannie Montry were the volunteers who collected data on Angle Lake. Attached for your information is some of the data that was collected on the lake.

**Public Meeting on Military Road Rezone:** The City held a public meeting on Wednesday, March 3, at the Valley Ridge Park Community Center to explain the City's proposal to rezone some properties in the area of Military Road, south of South 200th Street, based on sewer availability. Staff from the Planning Department and the Engineering Division, assisted by representatives from the Midway and Kent Sewer Districts, answered questions and listened to comments from the eight residents who attended the meeting. From the small number of people who did attend the meeting, it appears that there may not be much support for a rezone.

Planning Department staff will discuss the results of the meeting at the City Council's Land Use and Parks Committee meeting on March 11, 2004, and then with the Council as a whole. A public hearing will be scheduled for some time in May if the Council decides to go forward with rezoning some properties.

**Puget Sound Access Dedicates Public Access Studio:** On March 12, Puget Sound Access (PSA), located at 22412 72nd Avenue South in Kent, will dedicate their new studio serving residents of south King County. From Noon – 4:00 PM, on Saturday, March 13, there will be a public Open House, including tours of the new studio as well as mini-workshops. Refreshments will be provided. On Monday, March 15, from 2:00 - 7:00 PM, PSA will host Education Day for educational organizations to tour the studio and see how PSA can help promote educational events. More information is available from the PSA website at <http://www.pugetsoundaccess.com/> or by telephone at 253.479.0200.

**Human Services Update:** The Department of Housing and Urban Development provides funding to cities to meet the needs of individuals and families living below the median income. The City Council allocates these funds to non-profit agencies that provide public services and capital projects for their benefit. HUD has recently reduced funding for 2004 by 3.8 percent, bringing the total of Community Development Block Grants funds available for allocation to SeaTac to \$324,645. The 3.8 percent reduction in funds will be passed on to the non-profit agencies receiving CDBG funds.

**Grant Funding:** At the A&F Committee Meeting on March 2, 2004, the Committee requested information on the availability of grant funding. Various department heads at the meeting spoke about this issue as it related to their individual departments. The staff, however, was not aware of a comprehensive list of grant funding available to municipalities. Further research by staff on this subject has uncovered a web page that can sort and list all known available grants by category for the State of Washington jurisdictions. The web page is: <http://www.infracfunding.wa.gov>. This web page is an infrastructure database for Washington State and maintained by the Infrastructure Assistance Coordinating Council.

**Seeking Community Advisory Group Members for the New Burien Transit Center:** King County Metro Transit is seeking applicants for the Burien Transit Center Community Advisory Group. Approximately 15 transit riders, community members, and local business owners will be selected to represent a broad cross-section of community and rider interests.

The advisory group will have its first meeting on April 14, 2004. Approximately six early-evening meetings will be held on selected Wednesdays; the first will be on April 14 from 5:30 to 7:30 PM.

Applications can be picked up at SeaTac City Hall reception area and are due to Metro by Wednesday, March 24, 2004. If you would like more information, please contact Patrick Duhon, Metro Community Relations Planner, at 206.263.3424.

**"Rain Barrels Conserve Water" Class - A Great Success:** Over fifty SeaTac households drove away with a "new" recycled rain barrel after learning how to harvest untreated rain water at a new resource conservation class, "Rain Barrels Conserve Water for your Lawn and Garden", last Wednesday, February 25.

An old technique, rainwater harvesting in cisterns, is being viewed with renewed interest. Rainwater collection offers many advantages, including no withdrawal of the groundwater, savings on your water bills, better quality of rainwater (oxygenated and unchlorinated) and ensuring water for your garden. And environmentally, you leave the water where the salmon and other wildlife need it and keep it on its' natural course. This program was funded by the King County Solid Waste Division Waste Reduction and Recycling program grant. If you have any questions or would like more information, please call Desmond Machuca at 973.4724.

**Fire News:** The Fire Department participated in training drills, with other area fire departments, at the old Doubletree Hotel in Tukwila and will continue to do so for the month

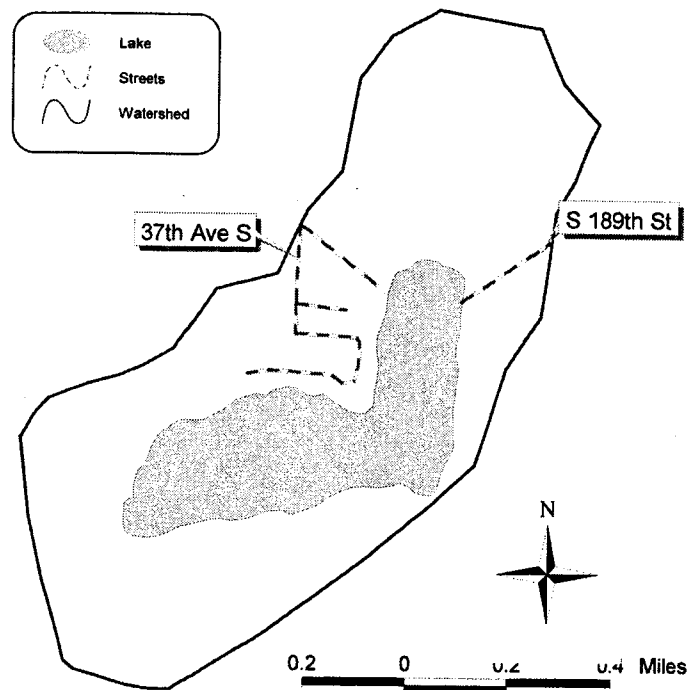


## Overview

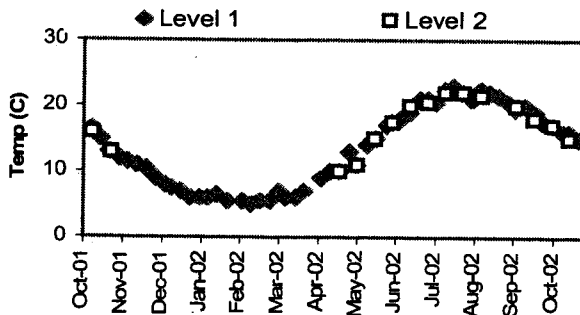
Volunteer monitoring began at Angle Lake in the 1980s and continued through 2002. Collected data show that this lake in the city of SeaTac is low in primary productivity (oligotrophic), with excellent water quality. However, productivity may be increasing slowly over time. Since the lake surface makes up 20% of the total drainage area, direct precipitation is an important input, although stormwater runoff and groundwater also contribute. There are no inventoried wetlands in the basin (King County 1990), and the urban nature of area land use is important to water quality.

Angle Lake has a public access boat ramp, and residents should monitor aquatic plants growing nearshore to catch early infestations of Eurasian milfoil, Brazilian elodea or other noxious aquatic weeds.

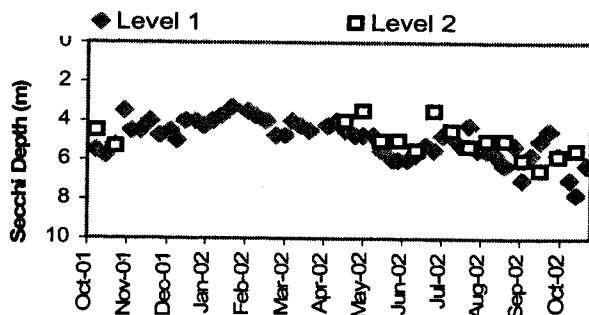
## Watershed Map



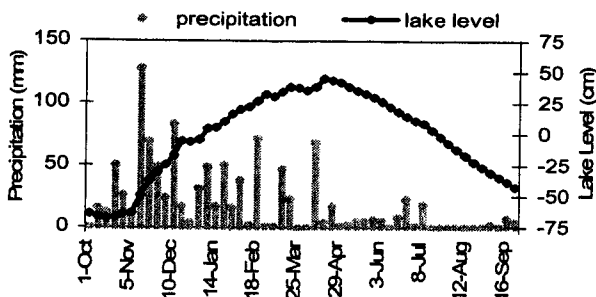
## Lake Temperature



## Secchi Depth



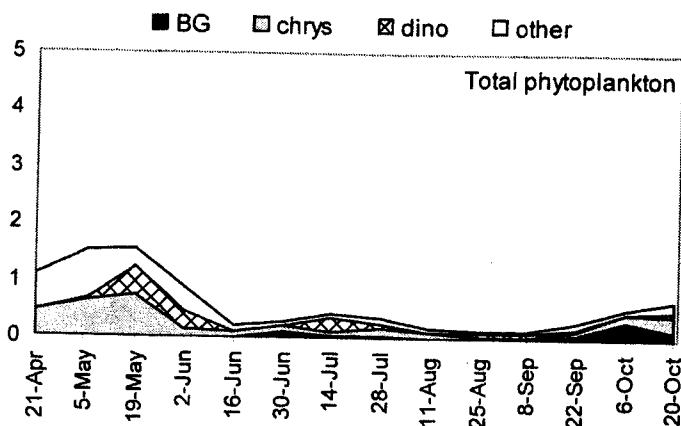
## Lake Level and Precipitation



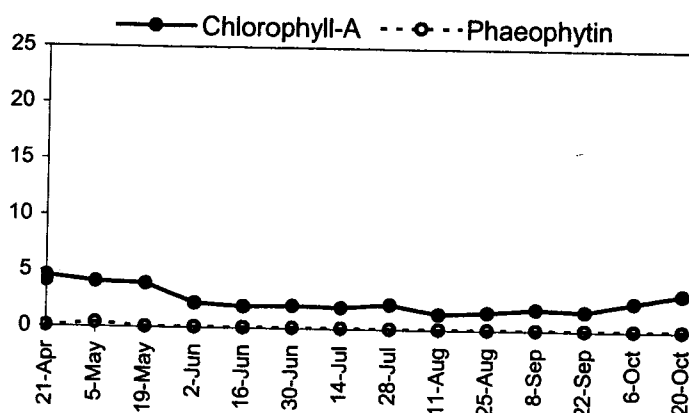
Secchi transparency ranged from 3.3 to 7.8m during the year. Surface water temperatures ranged from 5 to 23 degrees Celsius. Water levels climbed from a very low stand in fall to a high in April, dropping steadily through the following summer. Precipitation was concentrated in November through April typical of the region and consistent with water levels in the lake.

## Phytoplankton (mm 3/L) and Chlorophyll *a* Concentrations (µg/L)

Phytoplankton populations remained low through the entire sampling season. A small peak occurred in spring, dominated by combination of the chrysophyte *Dinobryon*, dinoflagellate *Peridinium* and the chlorophyte *Botryococcus*. A mix of species coexisted through the rest of the sampling season; with the blue-greens *Aphanizomenon* and *Anabaena* appearing in small amounts in October. Chlorophyll content tracked the phytoplankton closely, remaining at low levels through the period. phaeophytin (degraded chlorophyll) remained at very low levels through the sampling period.



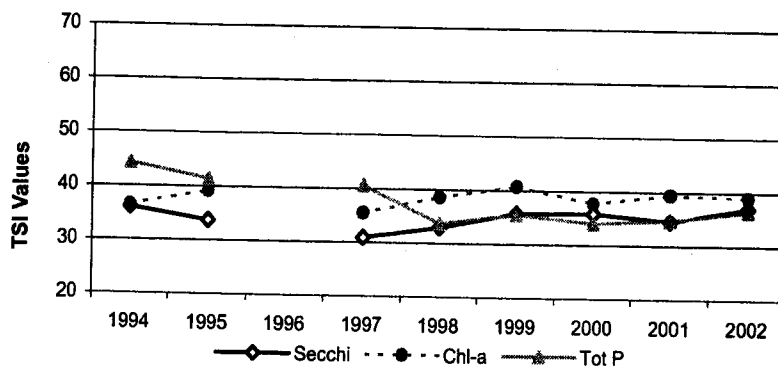
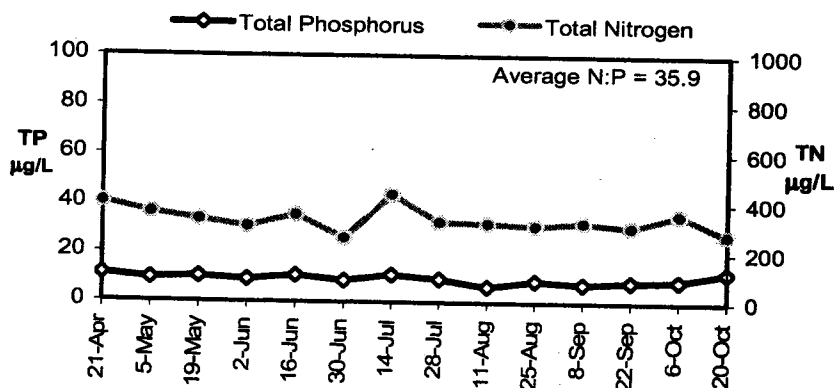
BG = Bluegreen; chrys = Chrysophytes;  
dino = Dinoflagellates




## Nutrient Analysis and TSI Ratings

Total phosphorus and total nitrogen remained closely proportional to each other through the period of measurement, with their ratio ranging from 22 to 50, above the threshold for any advantage for bluegreens.

In 2002 average TSI-chlor was slightly higher than TSI-Secchi or TSI-TP, similar to the last four years. However, all three indicators fell within the higher end of the oligotrophic range.



March 2004						
< March 2004 Go >						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 A&F 4:30pm (Airport Conf RM 345)  SS 6pm (CC RM 105)	3 Community Mtg/Military Road Rezone 7pm (Valley Ridge Park Community Ctr)	4	5	6
7	8 Civil Svs Com 3:30pm (Cancelled)  PC 5:30pm (CC RM 105)	9 RCM 6pm (Cancelled)	10 Joint Step Hotel/Motel 10am & Hotel/Motel Mtg. 11am (Executive Conf RM 109)  Human Rel Adv Com 6pm (Riverton Training RM 128)  Westside Trail Corridor Study 6pm (CC RM 105)	11 LUP 4pm (Airport Conf RM 345)	12 SWKCC 11:30am (Glen Acres Golf & Country Club)	13
14	15 Human Svs Com 6pm (Riverton Training RM 128)	16 T&PW 4pm (Airport Conf RM 345)  SCM 6pm (CC RM 105)	17 	18 Sr Citizen Adv Com 10am (NSPCC)  Hearing Examiner 6pm (CC RM 105)	19	20
21	22 PC 5:30pm (CC RM 105)	23 PS&J 3pm (Tentative) (Conf RM 338)  LUP 4pm (Tentative) (Airport Conf RM 345)  SS 5pm (Tentative) (CC RM 105) RCM (Tentative) 7pm (CC RM 105)	24	25	26	27
28	29	30 Joint City Council/Planning Commission 3:30pm (CC RM 105)	31 Resource Conservation Class- Composing backyard Waste 6pm (CC RM 105)			

**MEETING LEGEND:**

**A&F** Administration & Finance  
**LUP** Land Use & Parks  
**PC** Planning Commission  
**PS&J** Public Safety & Justice  
**PSRC** Puget Sound Regional Council

**RCM** Regular Council Meeting  
**SCA** Suburban Cities Association  
**SCM** Special Council Meeting  
**SS** Study Session  
**SSS** Special Study Session  
**SWKC** Southwest King County Chamber  
**T&PW** Transportation & Public Works

**MEETING Location**

**(CC RM 105)** Council Chambers\*  
**(NSPCC)** North SeaTac Park Community Center  
**(VRCC)** Valley Ridge Community Center  
**(VV Library)** Valley View Library

**Updated 03/05/2004**

\*Council Chambers are accessible to persons with disabilities  
 equipped with Assistive Listening Devices.

*The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.*

City of SeaTac: 4800 South 188th Street: SeaTac, WA 98188-8605;  
 Main: 206.973.4800; TDD: 206.973.4808; FAX: 206.973.4809

**CITY OF SEATAC  
PLANNING COMMISSION MEETING**

**March 8, 2004**

**Council Chambers, SeaTac City Hall, 4800 S. 188<sup>th</sup> Street  
5:30 p.m. to 7:00 p.m.**

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**MEETING AGENDA**

1. Call to Order/Roll Call – 5:30 P.M.
2. Approve Minutes of February 23, 2004 – 5:30 to 5:35 P.M.
3. Old Business – 5:35 to 6:15 p.m.
  - Update on South Military Road Rezone Public Meeting
  - Continued Discussion about the Planning Commission's 2004 Goals
4. New Business – 6:15 to 6:45 P.M.
  - Discussion about Items to be Presented at the March 30, 2004 Joint City Council/Planning Commission Meeting
  - Initial Review of Comprehensive Plan Update Assessment Report and Schedule
5. Commission Liaison's Report – 6:45 to 6:55 P.M.
6. Planning Director's Report – 6:55 to 7:00 P.M.
7. Adjournment – 7:00 P.M.

**JOINT  
STEP - HOTEL/MOTEL COMMITTEE MEETING**

***March 10, 2004***

**10:00 AM**

**SeaTac City Hall, Executive Conference Room**

**4800 S. 188<sup>th</sup> St.**

**Chair: Rick Lucas**

**AGENDA**

1. Introductions - All
2. Market Assessment Consultant RFP Update – Craig Ward
3. Timing of Economic Development Incentives Tour – Soraya Lowry
4. Next Meeting – April 14



# **HOTEL/MOTEL COMMITTEE MEETING**

***March 10, 2004***

**11:00 AM**

**SeaTac City Hall, Executive Conference Room**

**4800 S. 188<sup>th</sup> St.**

**Chair: Rick Lucas**

**Chair: Councilmember Joe Brennan**

## **AGENDA**

1. Introductions - All
2. Approval of February 11 Meeting Notes - All
3. SSVS Program Update – Katherine Kertzman
4. SSVS Interlocal Agreement Update – Craig Ward
5. Audit Update – Soraya Lowry
6. Committee Vacancy Update – Soraya Lowry
7. Next Committee Meeting – April 14

# HUMAN RELATIONS ADVISORY COMMITTEE

Connie Cook, George Ishii, Margo Mineard, Jack Nichols  
Staff Liaison: Steve Mahaffey

## AGENDA

**March 10, 2004**  
**6:00 P.M.**

SeaTac City Hall  
Riverton Training Room (1<sup>st</sup> Floor)

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<b>Call To Order:</b>	6:00 P.M. Connie Cook, Chair
<b>Approval of Minutes:</b>	Minutes of Previous Meetings.
<b>Public Comment:</b>	If requested.
<b>New Business:</b>	Decide on groups to invite to the Human Relations Advisory meetings to discuss their experiences in SeaTac.  Revised criteria for the City's Annual Diversity Award.  Items from Committee members.
<b>Old Business:</b>	None.
<b>Other Business:</b>	To be determined.
<b>Next Meeting:</b>	Wednesday, April 14, 2004

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## **City Council Committee Meeting Land Use and Parks Committee (LUP)**

**Thursday, March 11, 2004, 4:00 P.M. to 5:30 P.M  
Airport Conference Room - 345**

**Members:**

Chris Wythe, Chair  
Terry Anderson  
Ralph Shape

Staff Coordinator: Steve Butler, Planning Director

**Meeting Agenda**

1. Update on Neighborhood Revitalization Ad Hoc Committee – *Chris Wythe [5 Minutes]*
2. Update about 3/3/04 Open House Regarding the Proposed Military Road Rezoning Process – *Steve Butler & Mike Scarey [10 Minutes]*
3. Discussion about Minimum Densities – *Steve Butler & Mike Scarey [10 Minutes]*
4. Discussion about Comprehensive Plan Assessment Report – *Mike Scarey & Brian Galloway [10 Minutes]*
5. Discussion about Using Gross Lot Acreage for Calculating the Number of Lots in a Proposed Short Plat (Regarding the Right-of-Way Dedication Requirement for Short Plats) – *Jack Dodge [10 Minutes]*
6. Update on Wireless Telecommunication Facilities (WTF) Work Progress (including Planning Commission View on Potential Code Revisions) – *Holly Anderson [10 Minutes]*
7. Discussion about Miscellaneous Zoning Code Amendments – *Jack Dodge [10 Minutes]*
8. Update on the Japanese Garden - *Craig Ward [5 Minutes]*
9. Update on Sound Transit's Light Rail Station and Alignment Options (including the Tukwila Commuter Rail Station-to-Airport Connection Study) - *Craig Ward [5 Minutes]*
10. Update about SeaTac's Economic Development Activities - *Craig Ward [10 Minutes]*

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## City Council Committee Meeting Administration & Finance

Tuesday, March 2, 2004  
4:30 p.m. / Airport Conference Room (#345)

Members:

Ralph Shape, Chair  
Don DeHan

Absent: Gene Fisher

Also attending: Frank Hansen

Commence: 4:30 p.m.

Adjourn: 5:45 p.m.

**Staff Coordinator: Mike McCarty, Finance and Systems Director**

Topic	Disposition
1. Proposal for GIS Needs Assessment Services (Craig Ward and Bart Perman)	<p><u>    </u> Informational Update <u>  X  </u> Recommended for:     <u>  X  </u> Approval     <u>    </u> Approval with modifications     <u>    </u> Denial <u>  X  </u> Referred to <u>3/23/04 SS</u> .</p> <p><i>Assistant City Manager Craig Ward distributed a proposal from Weston Solutions, Inc. for a GIS Needs Assessment/Strategic Plan Development. Mr. Ward explained that the City has employed a somewhat decentralized effort in GIS, and the scope of work would include development of an action plan for the future of the GIS at SeaTac. Three firms were interviewed and Weston Solutions was selected as the most appropriate for SeaTac's needs. Systems Administrator Bart Perman summarized the departments that use GIS, and noted that it would be good for the City to obtain an objective external perspective regarding GIS for SeaTac.</i></p>
2. Discussion Regarding Grant Funding Availability (Mike McCarty)	<p><u>  X  </u> Informational Update <u>    </u> Recommended for:     <u>    </u> Approval     <u>    </u> Approval with modifications     <u>    </u> Denial <u>    </u> Referred to <u>                    </u> .</p> <p><i>Committee Chair Ralph Shape noted that he had requested information</i></p>

<p>2. Discussion Regarding Grant Funding Availability (Mike McCarty) – cont.</p>	<p><i>regarding staff's efforts in maximizing grant funding opportunities for the City. Finance Director Mike McCarty summarized the grants the City currently receives. Public Works Director Don Monaghan briefly explained the process involved and noted there are resources to obtain information on grants available to local government. The Committee questioned whether the City would benefit from the services of a dedicated grant writer. Staff will explore additional grant funding opportunities.</i></p>
<p>3. 2004 Budget Amendment-2003 Carryovers (Mike McCarty)</p>	<p> <input type="checkbox"/> Informational Update  <input checked="" type="checkbox"/> Recommended for:              <input checked="" type="checkbox"/> Approval              <input type="checkbox"/> Approval with modifications              <input type="checkbox"/> Denial  <input checked="" type="checkbox"/> Referred to <u>3/2/04 SS</u> .       </p> <p><i>Mr. McCarty provided a worksheet of the budget carryover requests submitted by departments and gave a brief description of each item. Mr. McCarty noted this budget amendment would increase the appropriations in the applicable funds, but would have no effect on year-end 2004 fund balance because these expenditures were anticipated to occur in 2003, and the January 1, 2004 fund balance projections were reduced accordingly. Four additional carryovers for the Facilities Department were noted as having not been included in the version contained in the Council's Friday Packet.</i></p>
<p>4. Surplus of City Property and Authorizing Disposal (Mike McCarty)</p>	<p> <input type="checkbox"/> Informational Update  <input checked="" type="checkbox"/> Recommended for:              <input checked="" type="checkbox"/> Approval              <input type="checkbox"/> Approval with modifications              <input type="checkbox"/> Denial  <input checked="" type="checkbox"/> Referred to <u>3/2/04 SS</u> .       </p> <p><i>Mr. McCarty reported that staff have prepared a list of equipment and other items recommended for declaration as surplus property. A number of options are being considered to dispose of the obsolete and/or inoperable items, including donation to human service agencies serving SeaTac residents and a public sale at the previous Public Works Maintenance facility in late March. An updated final list will be distributed at the March 16, 2004 Special Council Meeting for action.</i></p>
<p>5. Small Equipment Surplus and Trade-in Policy (Mike McCarty)</p>	<p> <input checked="" type="checkbox"/> Informational Update  <input type="checkbox"/> Recommended for:              <input type="checkbox"/> Approval              <input type="checkbox"/> Approval with modifications              <input type="checkbox"/> Denial  <input type="checkbox"/> Referred to _____.       </p> <p><i>Mr. McCarty noted the City is exploring ways to maximize the return value on obsolete tools and small power equipment the Parks Operations and Public Works Maintenance divisions have. This could entail the trade-in of equipment</i></p>

<p>5. Small Equipment Surplus and Trade-in Policy (Mike McCarty) – cont.</p>	<p><i>to a specific vendor towards the purchase cost of new replacement equipment. The State Auditor's Office suggests amending the City's purchasing policies to provide for this type of transaction. Staff were directed to explore this further and provide a recommendation to the Council.</i></p>
<p>6. Renewal of the ILA with the City of Tukwila for Tourism and Marketing Services (Craig Ward)</p>	<p> <input type="checkbox"/> Informational Update  <input checked="" type="checkbox"/> Recommended for:  <input checked="" type="checkbox"/> Approval  <input type="checkbox"/> Approval with modifications  <input type="checkbox"/> Denial  <input checked="" type="checkbox"/> Referred to <u>3/16/04 SCM</u> .         </p> <p><i>Mr. Ward distributed a copy of the ILA entered into in January 2002, noting that it expires April 30, 2004. Mr. Ward suggests renewing the contract without a termination date, as the current agreement provides that either party may terminate with 60 days notice prior to the beginning of each new calendar year. This would avoid the need to continuously go back to Council for renewal approval.</i></p>
<p>7. Draft Japanese Garden Agreements with Port of Seattle and City of Burien (Craig Ward)</p>	<p> <input type="checkbox"/> Informational Update  <input checked="" type="checkbox"/> Recommended for:  <input checked="" type="checkbox"/> Approval  <input type="checkbox"/> Approval with modifications  <input type="checkbox"/> Denial  <input checked="" type="checkbox"/> Referred to <u>3/16/04 SCM</u> .         </p> <p><i>Mr. Ward distributed copies of a proposed license agreement with the Port of Seattle and an ILA with the City of Burien. Mr. Ward summarized the specific details regarding the two agreements, noting the City's proposed change to the Port agreement that would limit the City's liability for the plants to a maximum value of \$100,000. A map contained in the Port agreement details the plants contained in the existing garden. The Committee recommends a provision be added to the Port agreement to give the City the right to terminate with a 90-day written notice.</i></p>
<p>8. Next Meeting</p>	<p>April 13, 2004 at 3:00 p.m., assuming the change to Council Committee Meetings passes at the March 16 Special Council Meeting.</p>